

## 25 Management Systems

*"The success of your practice is in direct proportion to the success of your systems" - Cathy Jameson*

	☹	☺
1. Teamwork	1 2 3 4 5 6 7 8 9 10	
2. Effective Communication	1 2 3 4 5 6 7 8 9 10	
3. Mission / Vision / Goals – Strategic Planning	1 2 3 4 5 6 7 8 9 10	
4. Personnel Management	1 2 3 4 5 6 7 8 9 10	
5. Organizational Meetings	1 2 3 4 5 6 7 8 9 10	
6. Financing	1 2 3 4 5 6 7 8 9 10	
7. Insurance Management	1 2 3 4 5 6 7 8 9 10	
8. Collections	1 2 3 4 5 6 7 8 9 10	
9. Scheduling	1 2 3 4 5 6 7 8 9 10	
10. Overhead Control / Fee Analysis	1 2 3 4 5 6 7 8 9 10	
11. Monitors	1 2 3 4 5 6 7 8 9 10	
12. New Patient Experience	1 2 3 4 5 6 7 8 9 10	
13. Diagnosis / Treatment Planning/ Consultations	1 2 3 4 5 6 7 8 9 10	
14. Treatment Coordination and Acceptance	1 2 3 4 5 6 7 8 9 10	
15. Full Use of Technology and Equipment	1 2 3 4 5 6 7 8 9 10	
16. Patient Education	1 2 3 4 5 6 7 8 9 10	
17. Clinical Efficiency / Ergonomics	1 2 3 4 5 6 7 8 9 10	
18. Documentation	1 2 3 4 5 6 7 8 9 10	
19. Advanced Hygiene Program	1 2 3 4 5 6 7 8 9 10	
20. Hygiene Retention	1 2 3 4 5 6 7 8 9 10	
21. Sterilization / Infection Control	1 2 3 4 5 6 7 8 9 10	
22. Marketing / Practice Building	1 2 3 4 5 6 7 8 9 10	
23. 5-Star Customer Service	1 2 3 4 5 6 7 8 9 10	
24. Building the Cosmetic Aspect of the Practice	1 2 3 4 5 6 7 8 9 10	
25. Leadership	1 2 3 4 5 6 7 8 9 10	

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